

MINUTES OF THE BERE REGIS PARISH COUNCIL MEETING HELD ON THURSDAY 10TH JULY 2014 AT THE DRAX HALL, NORTH STREET, BERE REGIS, COMMENCING 7PM.

Present: Cllrs R Pitcher S Munnings L Fairhurst B House
 T Bennett A Duncanson S Griffin B Benjafield

Chair: Cllr I Ventham

Clerk: Mrs A Crocker

In attendance: 1 members of the public

14.36 Public Participation

Moira Phipps – fencing for the play park – work has now started and the orange security fencing is in place in lieu of work pending. Proposed questionnaire – this was due to be given out by the end of May but nothing had been received. The Chairman explained that this was temporarily pending and would be discussed later on the agenda.

14.37 To receive apologies for absence

Apologies had been received from Cllr P Wharf and Cllr T Bates (holiday).

14.38 To confirm the minutes of the meeting held on 25th June 2014

A copy of the minutes had been given to all members prior to the start of the meeting. Cllr Fairhurst proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Pitcher and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

14.39 Matters arising from those minutes, not covered by this agenda

14.39.1 Cemetery shelter – Cllr Munnings to value.

14.39.2 Cemetery railings – Work is now in progress and should be completed by the end of July.

14.39.3 Display boards – The Chairman explained that this had been raised at the last WWI Commemorations meeting. That group will need display boards, other groups, including the parish council, frequently have need of them. It was suggested at the last meeting that the parish council looks at purchasing some for the village. Cllr Ventham has located some three panel, table mounted panels at a cost of £99 each. He proposed we invest in 3 to 6 of these and use the Distgen money as they would be available for any group in the village to use. Cllr Pitcher proposed we purchase 3 sets although Cllr Ventham reported that Paul Bennett will be doing a display in the church over the next 4 years and this would easily take up 3 sets. Cllr Fairhurst proposed one of the 6panel folded floor standing and 4 x 3 panel table mounted. The Clerk will contact the company and make sure they are interchangeable. It was proposed by Cllr Pitcher that the Parish Council purchase 3 of the 6 panel sets. This was seconded by Cllr Ventham and agreed unanimously.

ACTION: CLERK

14.40 To receive declarations of interest in accordance with S94 of the LGA 1972 and confirm any requests for dispensations

A standing declaration is held for both Cllrs Griffin and Bennett in respect of any item relating to Dorset County Council as both are employees. Cllr Pitcher declared an interest in the tree work

application. Cllr Ventham declared an interest in one of the proposals from Natural England regarding the proposed SANG.

14.41 To receive the County and District Councillor's Reports

14.41.1 District Councillor's Report

The District Councillor was unable to attend the meeting.

14.41.2 County Councillor's Report

The County Councillor was unable to attend the meeting but had asked the Chairman to distribute the Corporate Plan for 2014-2015.

14.42 Key Topics

14.42.1 Neighbourhood Plan Update

The Parish Council is now working with PDC and a joint steering group has been set up. The group is working through a table of events which will take us through to 2015, with the referendum in 2016. The key items at the moment are getting landowners' agreements in principle for the areas we are putting forward for housing. Cllr Ventham has spoken to Lee Scott of Smiths Gore in order to determine whether or not he is representing the whole or part of the Drax Estate.

19:19 Cllr Munnings arrived.

We are currently proposing 70 dwellings in all with 48 houses on the old allotment site – 50% affordable; 10 on North Street – 4 affordable; 12 at White Lovington – all market value. There will need to be an offset from the market housing to the affordable.

The steering group met with Nick Squirrel from Natural England on Tuesday 8th. In principle, he was in favour of what we were proposing regarding the SANG. During the walk round, he noticed where the streamside path came out at Shitterton and remarked that it would be nice if the path were to continue along the stream at the edge of the Old Mill and link up with the proposed SANG on the north side of West Street. We await his proposal.

Cllr Munnings reported that he had done some research on viability and said that the allotment land would not be seen as prime development land by the DV, although we do see it as such.

Cllrs Ventham and Munnings will be meeting up in the next day or two to try and finalise the questionnaire.

14.42.2 Open Spaces Update

There will be a meeting next week. The questionnaire is currently on hold and a note will be put in the Parish Magazine to this effect. Cllr Ventham reported that, at the last meeting, we had agreed the common land swap as requested by Colin Eversden. The steering group had approached him since then, asking if it would be viable to take a larger area to swap but Mr Eversden felt this would cause additional issues and delay the new school. The Clerk is currently looking into what sort of restrictions are placed on Common Land. In addition, the Clerk will contact Mr Eversden and say we do not now wish to take the additional land swap any further and to stick with the area suggested by him in his e-mail of the 6th June.

ACTION: CLERK

14.42.3 New School Update

Nothing further to add at this stage.

14.42.4 Parish Council allocation of responsibilities and the responsibilities structure

A copy of the suggested responsibilities had been issued to all members prior to the start of the meeting. Each councillor was asked if they would be happy to accept the role offered. Cllr Pitcher asked if the word “play park” could be included in the Environment WP.

Cllr Ventham asked if Cllr Benjafield would be interested in taking on the Parish Council’s liaison with the School Governors and he agreed to do so. Cllr Munnings agreed to become the Parish Council’s representative on the Thomas Williams Educational Foundation.

Cllr Bates will be our second representative on the DAPTC and Cllr Munnings would continue as the second representative.

Cllr Duncanson agreed to sit on the Village Hall Committee.

Cllr House will represent the Parish Council on the PPG.

Cllr Pitcher, as Vice Chairman, will be joining the Neighbourhood Plan Steering Group.

The Clerk will make the above amendments and re-issue before the next meeting. Future agendas will reflect the new arrangements.

ACTION: CLERK

14.42.5 To finalise the Risk Assessment

Following the June meeting, the Risk Assessment had been amended as per the recommendations of that meeting and reissued to all members. It was proposed by Cllr House and seconded by Cllr Duncanson that the amended Risk Assessment is adopted and this was unanimously agreed.

14.43 Finance

14.43.1 To approve monthly expenditure

The following payments had been requested:

Village Hall BR	Donation towards repairs	1616	1700.00
P Saywell	NeighbourCar Mileage 12/5-3/7/14	1617	53.10
M Saywell	NeighbourCar Mileage 22/5-3/7/14	1618	112.05
AM Edwards	Path clearing 9-11 th June balance	1619	100.00
K Florek	Cemetery grass cutting – June 2014	1620	490.00
Mrs A Crocker	July wages + expenses	1621	748.42
HMRC	July PAYE & NIC	1622	114.58
A King	Lengthsman – July 2014	1623	1373.67

The total amount requested from the Precept is £4,691.82. The payments were proposed by Cllr Munnings, seconded by Cllr House and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

14.43.2 To confirm the reconciliation of accounts

A copy had been issued to all members prior to the start of the meeting. There were no comments made or queries raised.

14.43.3 To review the position against budget to date

A copy had been issued to all members prior to the start of the meeting. There were no comments made or queries raised.

ACTION: CLERK

14.43.4 To consider the cost of scanning cemetery records & archiving

Following the June meeting, Cllr Benjafield had taken 2 of the older cemetery record books for review. He reported that each page is larger than A4 and will need 2 scans per full page. The scanning time will probably be about 1 day and putting the scans together will take a further 12 to 18 hours. A copy will be kept at the printers, a memory stick will be produced to back up the work and this will be kept by a councillor. The Clerk will keep the hard copies and a further electronic copy will be held by Cllr Benjafield. It was proposed by Cllr Pitcher that Cllr Benjafield is permitted to spend up to £150. This was seconded by Cllr Fairhurst and agreed unanimously. Once the books have been copied, the completed ones will be transferred to the County Archives.

ACTION: CLLR BENJAFIELD/CLERK

14.43.5 To consider on-line banking

The new Financial Regulations had been accepted at the June meeting. This permitted the Parish Council to pursue the possibility of on-line banking. The Clerk had approached Lloyds Bank and acquired the appropriate forms and members were asked to sign the necessary instructions. The Clerk will pursue the possibility of a business card and on-line banking.

ACTION: CLERK

14.44 Planning & Housing

Cllr Wharf withdrew from the meeting.

14.44.1 Planning Applications:

6/2014/0314 – 12 Tuberville Road – removal of Condition 2 of pp6/2009/0354 (temp. use of garage as a sugaring & massage practice) to allow permanent use

The PWP recommended no objection

14.44.2 Tree work applications

TWA/2014/0107 – The Old Post Office, North Street – fell 3 x silver birch.

The PWP recommended no objections.

It was proposed by Cllr House that the recommendations of the PWP are accepted. This was seconded by Cllr Duncanson and agreed unanimously.

ACTION: CLERK

14.44.3 To consider attendance of the Purbeck District Council Planning Training Scheme

This will be at a cost of £50 for the year, regardless of how many councillors attend the courses. Cllr Ventham proposed that we do sign up to the scheme and this was seconded by Cllr Griffin. The Clerk will complete the appropriate forms and return.

ACTION: CLERK

14.45 Village Environment

14.45.1 Play park – The fence work is about to commence and the orange, temporary fence has been put in place. The slide is to be welded but, in the long term, it will need to be replaced by a new one. BRCPA may still be holding some funds. Jennie Crawley has resigned from the post of Secretary and Cllr Pitcher would like to propose that a Parish Council certificate is given to her. Perhaps this could be presented to her at the next Village Forum. Cllr Pitcher will look into what is happening regarding having the slide welded and the Clerk will investigate the cost of a new slide.

ACTION: CLLR PITCHER/CLERK

14.45.2 Grazing – It was suggested that the Stansfields' are approached and asked if they would like to put some sheep on the SNCI part of Souls Moor. *Post meeting note: They do not want to put stock on the site.*

14.45.3 Cutting the green space - A site meeting will be organised with the contractor one weekend to discuss what needs doing on Souls Moor.

ACTION: CLERK

14.45.4 Defects -

- slide in play park
- Elder Road – cherry trees have not been cut back on the green space between houses and flats. This is Synergy land and the trees are now overgrowing the gardens.
- The alleyway between West Street and Elder Road has not been cut. This is PDC land and the Clerk will chase.

ACTION: CERK

14.46 Police, Traffic, Public Transport and Roads

Cllr House reported that the PACT meeting was cancelled this week due to lack of Police presence.

Community Speed Watch – dates are still required for training. The Clerk will send the names of those on the list to all councillors and any new councillors can then sign up if they wish.

ACTION: CLERK

Beacons at zebra crossing – the Clerk will follow up when the work is likely to be carried out.

14.47 Children & Youth

ACTION: CLERK

14.47.1 Banter Group update

No meeting on the 11th or 18th July as the Sports Club have rented the room. As numbers are dwindling, the group will be closed for the summer and then reopen with a BBQ in September and a recruitment drive.

14.48 Community Liaison

14.48.1 Salt & Pepper Lunch Club

Cllr House reported that a meeting was held for volunteers at the Royal Oak last Tuesday and DBS checks were initiated on the evening for those who needed them. So far 21 volunteers have come forward. 4 of the volunteers have the appropriate level of food hygiene but all volunteers will receive training up to a basic level. Other village groups will be advertised at the lunch eg Pop in Place, Autumn Leaves. Donations of water cress from Vitacress, bread rolls from Oxford Bakeries and loans of soup bowls and spoons from the golf club and bread baskets from the Royal Oak have been offered for the first lunch. 45 people are booked in for the first meal on the 17th July. The first

lunch is being offered free of charge so that we are able to gauge the popularity of a lunch club. An application for funding has been submitted to PoPP and Jane Hutchings from PoPP will be attending the first lunch.

14.48.2 Village Business promotion plan

Cllr Duncanson met with John Scott recently and will be meeting again in the near future. This year's initiative has been missed but it is hoped that it will be picked up in time for next year's tourist season. The large promotional signs on the outskirts of the village to try to boost external traffic to the businesses are progressing. The Clerk has spoken to Danny Kay of Roger's Hill Farm and he is happy, in principle, to have a sign put on his land but will need to be kept in the loop for any developments. Cllr Ventham will speak to Dave Miller regarding a sign on his land facing the Wimborne direction. Cllr Benjafield reported that the 2nd batch of leaflets has been paid for and the only change was to be made to some of the text. Cllr Fairhurst was to sort out some walks, after which, Cllr Munnings was going to produce a map to go on the flier. Cllr Duncanson will follow this up and liaise with each party.

ACTION: CLLRS DUNCANSON/MUNNINGS/FAIRHURST/BENJAFIELD
--

14.48.3 WWI Commemorations

The next event is the church service on Sunday 3rd August at 7pm. It will end with 28 young people carrying candles to be placed around the base of the war memorial. Cllr Ventham reported that the vicar will be leaving in October of this year.

14.48.4 NeighbourCar Scheme

Still going strong with new clients signing up and volunteer drivers have now come forward from Briantspuddle and Winterborne Kingston but more are needed. At present, there are 35 clients and 16 drivers. Helping Hands in Wareham have asked if we could take on their clients from Bere Regis as they have no drivers in the village. On Tuesday, Cllr House received a telephone call from Darran Potter from Distgen who wish to make a promotional video regarding the advantages of wind energy and how it benefits the local community. They would like to feature the NeighbourCar Scheme in the video. This will be filmed at the end of July, beginning of August. The video will also be used by Abundance Generation who are a company promoting investments in renewable energy projects.

14.49 Correspondence Received

A list of all correspondence received since the last meeting had been issued to all members. There were no comments made.

14.50 Communications

Items to be included in the Parish Magazine:

- Track vehicle speeds
- WWI service
- Open Spaces in the context of the Neighbourhood Plan
- Salt & Pepper

There being no further business, the meeting closed at 8:26 pm

Signed:

Dated: