



**MINUTES OF THE BERE REGIS PARISH COUNCIL HELD ON THURSDAY
11th OCTOBER 2018 AT THE DRAX HALL, NORTH STREET, BERE REGIS,
COMMENCING 7PM**

Present: Cllrs P Morgan, T Bates, P Wharf, L Fairhurst, D Bishop, B House, C Packham & R Pitcher

Chair: Cllr I Ventham

Clerk: Mrs A Crocker

Also present: No members of the public

Public Participation

18.140 No members of the public were present.

1. To receive apologies for absence

18.141 Apologies have been received from Cllr Bryan Benjafield and Simon Munnings.

2. To confirm the minutes of the 13th September 2018

18.142 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Fairhurst proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Pitcher and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

3. Matters arising from those minutes, not covered by this agenda

18.143 Cllr Packham reported that she had met Mr Roberts, Head Teacher of Bere Regis School, at the FoBRS AGM to discuss fund raising ideas and what they would like the funds from the sale of the calendars to go towards. It is understood that they would like to have some sports equipment and to take some of the children on a school trip. A list will be drawn up of items they would like. Miss Gibbs, the new deputy head, is now acting as liaison.

Cllr Wharf has sent a note to Aster regarding the abandoned car, but nothing has been received to date.

A letter was sent to Cllr Wharf regarding the bank alongside the school access road and this has been forwarded to the Director of Education. This will be taken forward to the November meeting.

The overhanging branches on Rye Hill were reported via the Dorset for You web site and a response was received saying the work had been carried out. However, on checking, nothing had been done. This will be raised with Steve Mephram as the on-line system is clearly not working.

4. To receive declarations of interest and confirm any dispensations received

18.144 No interests were declared and no requests for dispensations had been received.

5. To receive the County and District Councillor's Reports

18.145 Cllr Wharf reported that the Purbeck Local Plan was agreed at the meeting on Tuesday 9th October.

Cllr Wharf and the Chair of Governors met with the Director of Education regarding the academisation of the school. If there is a significant and sustained improvement in the school, the academisation decision can be reversed. Although there has been this level improvement, the school has said that it would be easier to proceed with the academy status. However, the Chair of Governors will now go back to the School Governors and explain that this option does exist.

6. Key Topics

18.146 Neighbourhood Plan Update – Publicity Plan to Referendum

We have, this afternoon, received notification from PDC that additional work is required before the Plan can go to consultation. Once this is done, PDC can begin their six-week consultation period.

Our main issue now is that we must keep the Plan in the forefront of residents' minds until May when the referendum takes place. Cllr Pitcher suggested that individual points of the Plan, possibly the policies, are picked out each month and put into a newsletter/full page in the Parish Magazine explaining the point and keeping the Plan relevant and in everyone's mind. A countdown 'Days to Go' could also be included on the page. Cllrs Ventham and Benjafield will liaise on this.

ACTION: CLLRS VENTHAM & BENJAFIELD

Cllr Wharf suggested a leaflet campaign at the same time as the fliers for the election are sent out.

This item will remain on the agenda until the referendum.

18.147 Remembrance Sunday update

The Silent Soldier silhouettes have now been put up around the village and an explanation will be included in the Parish Magazine.

The normal programme will run in the morning and councillors are asked to attend at the Scout Hut at 10.30am. Deputy Lieutenant Mrs Sarah Irwin will be attending – Cllr Pitcher to attend her on arrival and throughout the morning. There will then be a parade to the Church and wreath laying at the memorial.

In the evening, there will be a ceremony starting at 6.45pm including the beacon lighting at 7.05pm. There will be refreshments at the Scout Hut afterwards.

Cllr Bates asked for the beacon to be put to the South of the path as the other area is too wet. However, this will be dictated by the location of the overhead cables. Cllr Pitcher and Cllr Bates will meet next week to review the location.

ACTION: CLLRS BATES & PITCHER

The road closure has been submitted.

18.148 To review the timetable for the Village Tidy

Cllrs Morgan and Packham reported that one person has come forward to volunteer so far. However, it is going to depend on the weather. The Scouts will be clearing the stream as normal.

Cllr Ventham suggested focusing on clearing weeds from the gutter. Something will be put on Facebook to this effect.

7. Finance

18.149 To approve monthly expenditure

The following payments had been requested:

N Fairhurst	Web support 2018/19 & NP updates	BACS072	210.00
A Crocker	Wreaths for Remembrance Sunday	BACS073	153.25
BWBSL	Cemetery standpipe 01.10.18-31.03.19	1891	86.00
DC Pension Fund	October pension contribution	BACS076	303.47
HMRC	October PAYE/NIC	BACS077	195.12
P Ventham	Silent Soldier silhouettes	BACS079	164.36
A Crocker	October wages & expenses	BACS081	947.73
A King	Lengthsman – September	BACS082	1812.36

Total to be paid from the Precept **£3,872.29**

Lunch Club & NeighbourCar (Both these schemes are self-funding with no costs coming from the Precept)

S Percival	September Lunch Club	BACS074	320.00
I Ventham	August & September Lunch Club	BACS075	194.71
A Meaton	NC – September	BACS078	96.66
A Pattison	NC – July to September	BACS080	38.70

Total to be paid from the schemes' funds **£ 650.07**

Cllr Fairhurst proposed the payments are made. This was seconded by Cllr Packham and agreed unanimously.

ACTION: CLERK

18.150 To confirm the asset register

This item will be put back to the November agenda.

18.151 To confirm the reconciliation of accounts

A copy of the report had been issued to all members prior to the start of the meeting. No questions were raised, and no comments made.

18.152 To confirm the comparison against budget

A copy of the report had been issued to all members prior to the start of the meeting. No questions were raised, and no comments made.

18.153 To confirm the auditor's report of accounts for the year ending 31st March 2018

The Clerk reported that the External Auditors had highlighted the following issues:

'The AGAR has not been signed in accordance with the Accounts and Audit Regulations 2015 as Section 2 was not signed by the RFO before approval.

The smaller authority has disclosed that it made proper provision during the year 2017/18 for the exercise of public rights, by answering 'Yes' to Section 1, Assertion 4. However, as was reported last year, we are aware that it failed to do this and therefore should have answered 'No' to this assertion. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering 'Yes' to Section 1, Assertion 7, which on the basis of the above, is not correct.

Members felt that they would like another chance to see the full accounts and auditors' reports before confirming the external auditors' report.

The auditors' report will be issued to all members and deferred to the November meeting

18.154 To arrange for budget preparation for 2019/20

ACTION: CLERK

Members of the committee will organise a date in November to meet and produce a draft budget. In the meantime, members are asked to consider any additional expenditure they may need for the coming year.

8. Planning & Housing

Cllr Wharf took no part in any discussions relating to the following planning applications.

18.155 To consider planning applications

6/2018/0472 Woodbury Cottage, 74 West Street – replace windows on ground floor front elevations with wooden windows

PWP recommended no objection.

6/2018/0527 Hillview, Shitterton – non-material amendment to planning app 6/2016/0339 to increase the size of the rear downstairs window and patio doors from 2.4m to 2.7m and replace front window with patio doors

PWP no objections

18.156 To consider tree work applications

TWA/2018/169 40 West Street – T1 Flowering cherry – reduce crown; T2 Apple – crown thin

TWA/2018/167 White Lovington – various tree works

TWA/2018/165 20 Sitterton Close – T1 Willow – fell; T2 Birch – crown reduce; T3 Birch – pollard

Cllr Bates had visited all three sites and recommended no objections.

Cllr Packham seconded the PWP recommendations and this was unanimously agreed.

9. Environment & Facilities

18.157 Open Spaces update

The Lengthsman has finished repairing one of the pieces of apparatus and will be moving on to repair the next item.

Souls Moor has been mown and very favourable comments have been received.

Cllr Bates reported that the topsoil has still not been put on the mound around the pond. The Lengthsman will be asked to move this item up his list of jobs.

The recent work party was not very successful due to the bad weather. However, some work was carried out to the vegetation along the path and the cuttings were removed by the Lengthsman.

Trim trail – The Clerk has received four quotes for various items of equipment that could be used around a trim trail. The Open Spaces group will review the quotes and consider the various options before deciding what funding will be required and what will be needed via next year’s precept.

The benches will be installed during the coming week.

18.158 Play park update – to confirm the purchase of 2 replacement springers for the Under 5s play area at a cost of £976.55

Cllr Pitcher proposed the quotation is accepted. This was seconded by Cllr Fairhurst and agreed unanimously. The Clerk will order the equipment.

ACTION: CLERK

18.159 Defects

Nothing to report.

10. Police, Traffic and Roads

18.160 Winter Road preparations

Cllr Morgan is currently working through the existing report. He will produce a piece for Facebook regarding the 4 x 4 owners who would be willing to be on call and other people who would be willing to help should we get any severe weather over the winter period.

ACTION: CLLR MORGAN

We have two snow ploughs. Cllr House reported that, if the County call them out, they would bill them. The Clerk will contact Steve Mephram to find out what the procedure is regarding calling the farmers out to clear snow from the carriageway.

ACTION: CLERK

11. Community Liaison

18.161 Neighbourhood Plan and Lunch Club update

Cllr House reported that the Wareham Hospital beds will be closed at the end of October.

18.162 To confirm the expenditure of £3,500 for the setting up of a Charitable Incorporated Organisation for the new Community Hall

This will be set up with 5 trustees, 3 from the Parish Council and 2 from the existing trustees. Cllr Ventham will contact Wilsons to obtain a second quote and the Clerk will contact Humphries Kirk.

ACTION: CLLR VENTHAM/CLERK

In principle, all members were happy to go ahead with the CIO.

18.163 To agree a Memorandum of Understanding

Cllr Ventham reported that the lawyer advised the Drax Hall committee that a new trustee body (the CIO) should be created over the next year. This will include members of the Parish Council.

A Memorandum of Understanding will set out the terms for this to happen.

Cllr Ventham will draft the MoU and it will be taken to the November meeting.

ACTION: CLLR VENTHAM

12. Children & Youth

18.164 Cllr Bishop reported that he had spoken to the Garrison but is still waiting to hear from the Youth Club organisers regarding the repainting of the youth shelter. However, it is understood that the Youth Club may not be running at the moment.

Cllr Pitcher suggested this could be done without the Youth Club, if necessary and a date and time should be agreed and will then be advertised on Facebook. Neill Unit-Jones will also be contacted as there may be some Scouts who would like to come along.

Cllr Morgan noted that the Beat the Street initiative across the County is proving very successful. This has been organised by Public Health Dorset but unfortunately, they did not involve the Parish Councils at all.

13. Correspondence received since the agenda was set

18.165 The Clerk reported that correspondence had been received from Puddletown Area Parish Council regarding the bus service. A copy of the correspondence had been issued to all members prior to the start of the meeting. Cllr Wharf will forward some recent correspondence referring to this and this will be passed on to all members for discussion at the November meeting. In the meantime, a holding letter will be sent to PAPC.

ACTION: CLERK

DAPTC AGM will be held on 10th November at County Hall - 10am to 12.

14. Public Relations

- 18.166
- Neighbourhood Plan
 - Remembrance Sunday
 - Village Tidy review
 - Play park update; new springers to be installed
 - Winter road preparations – Cllr Morgan will draft something to go separately as well

- Open spaces update

15. Items for the November meeting

18.167 Members are reminded to pass any items to the Clerk for inclusion in the June agenda by the 31st October 2018

There being no further business, the meeting closed at 8.45p.m.

Signed: