



**MINUTES OF THE BERE REGIS PARISH COUNCIL HELD ON THURSDAY
13TH SEPTEMBER 2018 AT THE DRAX HALL, NORTH STREET, BERE
REGIS, COMMENCING 7PM**

Present: Cllrs S Munnings, T Bates, P Wharf, D Bishop, B House, C Packham, R Pitcher & B Benjafield

Chair: Cllr I Ventham

Clerk: Mrs A Crocker

Also present: 0 members of the public

Public Participation

18.113 No members of the public were present.

1. To receive apologies for absence

18.114 Apologies have been received from Cllrs L Fairhurst and P Morgan.

2. To confirm the minutes of the meeting held on 9th August 2018

18.115 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Wharf proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Bishop and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

3. Matters arising from those minutes, not covered by this agenda

18.116 The dead tree by the Jubilee Bridge has been removed.

Butt Lane Planning Committee issue – Cllr Wharf reported that the Committee had conducted a site visit which proved useful in allowing members to see the proposed track. The application was subsequently unanimously rejected. It may go to appeal, but this has not yet been decided. Local resident’s spoke against the application and Cllr Fairhurst spoke on behalf of the Parish Council, objecting to the application.

Village Calendar profit from sales - Cllr Packham met with Wayne Roberts, Head Teacher of Bere Regis School, on the 12th September and he was delighted that the Parish Council would like to support FoBRS. He has a wish list of items they need and will let Cllr Packham know what would be most useful. This will be reported back to the October meeting.

ACTION: CLLR PACKHAM

4. To receive declarations of interest and confirm any dispensations received

18.117 Cllr Munnings declared an interest in planning application 6/2018/0391. No other interests were declared and no requests for dispensations had been received.

5. To receive the County and District Councillor’s Reports

18.118 Cllr Wharf reported that PDC have produced a series of leaflets covering conservation areas, one of which is for Bere Regis. The Clerk will check them and make sure the information is correct and, if so, he will get some more to go into the Post Office and shop. *Post meeting note: having checked the content of the Bere Regis leaflet, everything matches the information provided by PDC for the Bere Regis Neighbourhood Plan.*

Turberville Court – there was a problem with the front door bell system and emergency services were unable to gain access to the building. It is understood that this has now been repaired. Cllr Ventham reported that one of the resident’s cars is still in the disabled car park bay but the resident in question died some months ago. Cllr Wharf will look into this.

ACTION: CLLR WHARF

The school is on the short list for modular design schools and is one of the top five in the country.

Academisation – the Chair of Governors and Cllr Wharf will be meeting with the Director of Education. It may be possible for the school to rescind the academisation order, but the request must come from the school before a case can begin to be formulated. The longer the school continues to improve its performance, the stronger the case will become. There continues to be a problem with the ground's maintenance of the bank to the south side of the school access road. The Clerk will draft a letter to Cllr Wharf regarding the maintenance of the bank and requesting that the work is carried out as soon as possible.

ACTION: CLERK

The Purbeck Local Plan is going to the Policy Group next week and will go to Council in October.

Dorset Strategic Planning Forum is currently drawing up a Statement of Common Interest.

6. Key Topics

18.119 Neighbourhood Plan Update

Cllr Ventham formally thanked both Cllr Munnings and the Clerk for the amount of time and effort they have put in to drawing up the Plan.

18.119.1 To formally adopt the revised wording of the Plan following the June consultation

A copy of the amended wording had been issued to all members prior to the start of the meeting.

Julien Lightfoot is currently putting the Plan into pdf format, at which point, it will be sent out to all members who will be asked for an email vote of acceptance.

Tower Hill – the Plan still looks to have houses on the street level to fit in with the existing streetscape. Cllr Ventham felt that contact should be made with DC Highways. Cllr Munnings reminded members that we already have DCC approval for level access off Tower Hill. Recent communications only raised the alternative for access from Barrow Hill when the Butt Lane application was issued. As this has been rejected, the original proposal remains.

18.119.2 Additional 'Frequently Asked Questions' – for information only

A copy of the proposed FAQs had been issued to all members prior to the start of the meeting. There are still some amendments and re-ordering that needs to be undertaken and, as soon as this is done, the FAQs will be reissued.

18.120 Community Hall update

The group is due to meet with the solicitor on the 21st September to review the Trust Deeds and consider the best way forward.

18.121 Village Tidy update

This will now take place on Saturday 13th October at 10am with participants meeting in the central car park for a briefing. There will be a complimentary bowl of soup at the Drax Inn at mid-day. The Scouts have been contacted by Cllr Morgan and the Clerk will arrange the pickers, high viz jackets and gloves. The posters have been produced and will be put up around the village. Cllr Morgan will try to raise interest from those residents in the outlying areas. Cllr Bates will speak to the Wildlife Group and see if they would be willing to put a group forward.

ACTION: CLLR MORGAN & BATES, CLERK

18.122 Update on Best Kept Village Award

The Clerk will forward the information to Cllr Packham for consideration.

ACTION: CLERK

7. Finance

18.123 To approve monthly expenditure

The following payments had been requested:

Cheap Printing	Village calendars	BACS062	600.00
AG Tree Service	Removal of dead tree	BACS064	378.00
Cheap Printing	Memorial plaque	BACS062	24.00
Cheap Printing	Play park sign	BACS062	48.00
PKF Littlejohn	External audit	BACS065	360.00
Glasdon UK	2 x benches	BACS066	1000.05
DC Pension Fund	September contribution	BACS067	237.44
HMRC	PAYE September	BACS068	89.24
A King	Lengthsman – August	BACS069	2008.26
A Crocker	September wages + expenses	BACS070	756.85

Total to be paid from the Precept **£5,621.84**

Lunch Club & NeighbourCar (Both these schemes are self-funding with no costs coming from the Precept)

D Fairhurst	NC – July 2018	BACS059	158.40
B Britten	NC – April 2018	BACS060	81.00
I Ventham	August Lunch Club	BACS061	153.80
M Benjafield	NC – August 2018	BACS063	50.85
D Fairhurst	NC – August/September 2018	BACS071	56.70

Total to be paid from the schemes' funds **£ 500.75**

Cllr Benjafield proposed the payments are made. This was seconded by Cllr Munnings and agreed unanimously.

18.124 To confirm reconciliation of accounts

ACTION: CLERK

A copy of the report had been issued to all members prior to the start of the meeting. No questions were raised, and no comments made.

18.125 To confirm the position against budget

A copy of the report had been issued to all members prior to the start of the meeting. No questions were raised, and no comments made.

18.126 To receive the community contribution of £1,184.03 from Distgen and confirm how the monies will be allocated

Cllr Pitcher reported that he had been approached to ask if some of the Distgen money could be put toward the 'Men's Shed' project. It was felt that, when the group was ready and the project closer to fruition, they should submit an application for a grant in the normal way.

Cllr Ventham proposed that all Distgen monies from this year forward be put towards the community hall project. The proposal was seconded by Cllr Munnings and agreed unanimously.

Cllr Bishop asked what had happened to the money remaining from the original play park fund raising. To date this money has not been transferred. Cllr Pitcher reported that this is still in hand and the monies will be transferred.

8. Planning & Housing

18.127 To consider planning applications

Cllr Wharf took no part in the following discussions.

6/2018/0428 Bluebell Lodge, 142a Rye Hill Change of use of land and demolish existing barn to station new mobile and removal of existing mobile home

PWP recommended no objection.

Cllr Munnings took no part in the discussions regarding the following planning application.

6/2018/0391 Sheilens, Bere Heath Road Extend roof over garage and utility room with new dormers and entrance porch

PWP recommended no objection

Cllr Bishop proposed the PWP recommendations are accepted. This was seconded by Cllr Benjafield and agreed unanimously.

18.128 To consider tree work applications

TWA/2018/148 3 South Mead – G1 Leylandii x 3 reduce height and prune

Cllr Bates had attended the site and recommended no objections. This was seconded by Cllr Benjafield and agreed unanimously.

ACTION: CLERK

9. Environment & Facilities

18.129 To consider the Lengthsman's contract

A copy of the contract had been issued to all members prior to the start of the meeting. The existing contract has now been in place for over three years and, as previously agreed, the contract was to be reviewed after three years and put out to tender if members felt it necessary to do so.

Cllr Ventham expressed some concern over the wording of the job description and felt some amendments were required to make it completely clear that the contractor would be required to supply all his own equipment. In addition, a list of that equipment should be included within the description.

The advert will be redrawn as a tender and confirmed by email.

ACTION: CLERK

18.130 Open Spaces update

The two benches have been purchased and have arrived. One will be positioned outside the school on the triangle of land and the other near the start of the boardwalk. They will both be secured onto a concrete base, using a fixing kit. We are very grateful to one resident who kindly donated £500 towards the purchase of one bench as a memorial. A plaque will be put on the bench as soon as it is in place.

Play park – some of the play park equipment was broken and is in the process of being reconstructed using two of the climbing frames from the old school. Other alterations are planned for the play equipment, including the additional of the slide, also from the old school. The springers in the under 5s area will be replaced as part of this work.

Fitness Trail – three quotes have been received and will be looked at for the budget next year.

18.131 Defects

- Overhanging trees on Rye Hill. Cllr Benjafield will include in his report for the Parish magazine that residents should report all such issues via Dorsetforyou.

- Youth shelter – needs painting. Cllr Pitcher suggested getting the youths involved in painting it. Cllr Bishop will look into this. Cllr Packham suggested getting in touch with the Youth Club.

ACTION: CLLR BISHOP

- Broken rail on Souls Bridge – the Lengthsman has seen this and will deal with it.
- Car drivers are using the old Woodbury Hill Road to turn, possibly thinking they have taken a wrong turn off the Shell garage roundabout. It was suggested that the roundabout sign for Poole Hill should be moved nearer the turning or that a ‘roundabout ahead’ sign might be an alternative. This had been reviewed in previous meetings and Highways had been approached for additional signage. At that time, Highways were not willing to add further signs to the highway. Members felt that most drivers now use SatNavs and would be aware of the Poole Hill roundabout. Additional signage would not prevent drivers from continuing to make this manoeuvre.
- The road outside the Royal Oak has gotten worse. Highways did carry out a survey of the area earlier this year, but nothing has been done as a result. They will be contacted and asked for an update.

ACTION: CLERK

10. Police, Traffic and Roads

18.132 Road closure for Remembrance Day Parade

The Clerk will contact Cllr Morgan and ask him to arrange the closure.

ACTION: CLLR MORGAN

11. Community Liaison

18.133 Arrangements for Remembrance Sunday

In a couple of weeks’ time soldier silhouettes will be put up around the village. We are hoping to get 28 event poppies to go on the lamp posts through the village and each will be inscribed with the names of the service men from the village who died during the war.

There will be the beacon lighting in the evening. The Deputy Lieutenant will be invited to the evening function as well as to the morning Service of Remembrance.

Banners to go up the week before the Service and Cllr Benjafield will reproduce the service sheets for the Remembrance Service at 11am.

18.134 NeighbourCar – Notices reminding residents of the Wareham Hospital AGM are to go out. Cllr House reported that residents seem to think the hospital is shutting down, but we continue to support the hospital and staff. The Bere Regis Surgery are now handing out fliers for those residents who may find the NeighbourCar and Salt and Pepper Lunch Club useful.

18.135 Memory Walk on Saturday - £5 per person and raising money for Alzheimer’s Association. Refreshments in the Drax Hall afterwards.

12. Children & Youth

18.136 Nothing to report.

13. Correspondence received since the agenda was set

18.137 Nothing further received.

14. Public Relations

- 18.138 - Calendars
 - FAQs on the web site shortly
 - Village tidy
 - Remembrance Sunday
 - Lengthsman re-tendering

Signed:

- Report defects on Dorsetforyou
- What is the Parish Council responsible for and what does it do? Cllr Ventham will write a short piece for the magazine

15. Items for the October meeting

18.139 Members are reminded to pass any items to the Clerk for inclusion in the October agenda by the 30th September 2018.

There being no further business, the meeting closed at 20:43p.m.

The next meeting will be held on Thursday 11th October 2018 at the Drax Hall, North Street, commencing 7pm.