

Bere Regis Parish Council
Financial Statement as at 31.03.18

Receipts:

Precept	50831.65	
Interest from accounts	55.39	
Salt & Pepper Club	2481.58	
NeighbourCar	3042.40	
Open Spaces	29.30	
Miscellaneous income	11418.19	
WWI Commemorations	131.25	
Cemetery Income	1948.95	
Grants received	0.00	
VAT recovered	5445.07	
		75383.78

Less Payments:

Clerk's wages	12519.48	
Mileage	172.10	
Insurance & Subscriptions	1433.58	
Training	1193.50	
Office costs	613.20	
Hall hire	300.00	
Audit fee	512.50	
Advertising	0.00	
Contingencies	2117.32	
Grants	1275.00	
Christmas trees	772.50	
Cemetery upkeep	7205.75	
Play area costs	2559.00	
Play area equipment	2108.75	
Projects Rights of Way	1245.00	
Neighbourhood Plan	4637.06	
Salt & Pepper Club	3596.19	
NeighbourCar	3397.52	
Elder Road costs	3634.65	
Souls Moor	2040.00	
BR Wildlife Group	100.00	
Community Hall	2853.80	
WWI Commemorations	198.25	
Lengthsman Scheme	4941.00	
Recoverable VAT	2207.83	
Signs & noticeboards	1072.39	
		62706.37
Balance for the current year		12677.41
Monies b/fwd from 2017	89117.97	
Plus Income for the year	75383.78	
Less Expenses for the year	62706.37	
Reserves c/fwd	101795.38	
Monies held in bank	106820.28	
Plus income not yet cleared	0.00	
Less cheques not yet cleared	5024.90	
		101795.38
Difference		0.00

Bere Regis Parish Council

Statement of Accounts

Mar-18

Balance b/fwd	From 31.03.17	89117.97
Add:	Income year to date	75383.78
Less:	Expenditure to date	62706.37
Balance as at 31st March 2018		101795.38

Funded by:

Deposit account	07165621	103470.26
Current account	00155779	3350.02
		106820.28

Add: Uncleared Income

0.00

Less: Uncleared cheques

13.12.17	C Feltham	NC - 3/4 - 5/7/17	36.27
05.03.18	N Reid	NC - February 2018	10.80
11.03.18	Cheap Printing	Posters for Local Plan consultation	12.00
11.03.18	A King	Lengthsman - February 2018	2188.27
12.03.18	Play Inspection Co	Play area inspection	78.00
15.03.18	A Crocker	March Lunch Club/winter fuel donations	104.39
19.03.18	S Munnings	March Lunch Club	58.22
19.03.18	Glasdon	3 x dog bins	456.08
31.03.18	DAPTC	Introduction to new External Auditor	5.00
31.03.18	A King	Lengthsman - March 2018	2075.87

5024.90

Balance as at 31st March 2018

101795.38

Difference

0.00

Section 1 – Annual Governance Statement 2017/18

We acknowledge as the members of:

BERE REGIS PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2018, that:

	Agreed		Yes* means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how the authority will address the weaknesses identified.

This Annual Governance Statement is approved by this authority and recorded as minute reference:

18/16

10/05/2018

dated

Signed by the Chairman and Clerk of the meeting where approval is given:

Chairman

R. P. P. P.

Clerk

A. C. C.

Other information required by the Transparency Codes (not part of Annual Governance Statement)

Authority web address

www.bereregisparrishcouncil.co.uk

Section 2 – Accounting Statements 2017/18 for

BORL REGIS PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2017 £	31 March 2018 £	
1. Balances brought forward	92711	89,118	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	45000	49764	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	24156	25725	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	12113	12692	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	60636	50120	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	89118	101795	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	89118	101795	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	108724	109180	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including P.W.L.B).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		✓	

I certify that for the year ended 31 March 2018 the Accounting Statements in this Annual Governance and Accountability Return present fairly the financial position of this authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer



Date

31/05/18

I confirm that these Accounting Statements were approved by this authority on this date:

10/05/2018

and recorded as minute reference

18 / 17

Signed by Chairman of the meeting where approval of the Accounting Statements is given



Bere Regis Parish Council financial year April 2017 to March 2018

Items of expenditure in excess of £100

Date	Purpose	Total	VAT
13.04.17	Play Ground Operational Inspectors course	744.00	VAT recovered
13.04.17	Materials for bird & bat boxes	100.00	
30.04.17	Annual insurance renewal	808.88	
09.05.17	Lengthsman - April 2017	2446.25	VAT recovered
06.06.17	Internal audit Ye 31.03.17	255.00	VAT recovered
07.06.17	Lengthsman - May 2017	1942.50	
07.07.17	Village signage	325.00	
09.07.17	Lengthsman - June 217	1918.46	VAT recovered
30.07.17	Traffic monitoring May 2017	300.00	VAT recovered
02.08.17	Lengthsman - July 2017	2073.74	VAT recovered
03.08.17	Annual subscription DAPTC	589.70	
05.09.17	Donation towards Flower Festival	200.00	
10.09.17	Lengthsman - August 2017	1755.00	
14.09.17	Year end external audit 31.03.17	360.00	VAT recovered
03.10.17	Topographical survey re Souls Moor	510.00	VAT recovered
03.10.17	Topographical survey re Back Lane site	750.00	VAT recovered
04.10.17	Wreaths and crosses for Remembrance Day	183.25	
08.10.17	Lengthsman - September 2017	2100.97	VAT recovered
10.10.17	Basic tree inspection course	336.00	VAT recovered
31.10.17	Hydrogeological Assessment for Souls Moor	1800.00	VAT recovered
31.10.17	Fliers & banners re NP	120.00	VAT recovered
18.11.17	Lengthsman - October 2017	2883.60	VAT recovered
20.11.17	Habitat Regulations Assessment	1200.00	VAT recovered
21.11.17	Noise Impact Assessment	1740.00	VAT recovered
12.12.17	Additional road levels: allotments	210.00	VAT recovered
12.12.17	Lengthsman - November 2017	1982.60	VAT recovered
12.12.17	Churchyard maintenance	500.00	
13.12.17	Drax Hall hire for the year to 31.03.18	300.00	
08.01.18	75 Christmas trees	765.00	VAT recovered
03.02.18	Souls Moor & Tower Hill sites eco survey	859.20	VAT recovered
04.02.18	Grant re patio seating at Sports Club	500.00	
10.02.18	Grant towards Life Education van	375.00	
11.02.18	Lengthsman - January 2018	2202.60	VAT recovered
05.03.18	Grant towards Autumn Leaves speakers	200.00	
06.03.18	Printing re NP & community hall	131.40	VAT recovered
07.03.18	Stage 2 planning advice re Drax Hall	412.50	
07.03.18	Stage 2 planning advice re Souls Moor	337.50	
11.03.18	Lengthsman - February 2018	2188.27	VAT recovered
19.03.18	3 x dog bins	456.08	VAT recovered
31.03.18	Lengthsman - March 2018	2075.87	VAT recovered